



McGill School of Environment (Graduate)
Programs, Courses and University Regulations
2015-2016

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This publication provides guidance to prospects, applicants, students, faculty and staff.

1 . McGill University reserves the right to mak

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- 1 Dean's Welcome, page 7
- 2 Graduate and Postdoctoral Studies, page 7
 - 2.1 Administrative Officers, page 7
 - 2.2 Location, page 7
 - 2.3 General Statement Concerning Higher Degrees, page 8
- 3 Important Dates 2015–2016, page 8
- 4 Graduate Studies at a Glance, page 8
- 5 Program Requirements, page 8
 - 5.1 Master's Degrees, page 8
 - 5.2 Doctoral Degrees, page 9
 - 5.3 Ad Personam Programs (Thesis Option Only), page 10
 - 5.4 Coursework for Graduate Programs, Diplomas, and Certificates, page 10
- 6 Graduate Admissions and Application Procedures, page 10
- 7 Fellowships, Awards, and Assistantships, page 11
- 8 Postdoctoral Research, page 11
 - 8.1 Postdocs, page 11
 - 8.2 Guidelines and Policy for Academic Units on Postdoctoral Education, page 11
 - 8.3 Vacation Policy for Graduate Students and Postdocs, page 13
 - 8.4 Leave of Absence for Health and Parental/Familial Reasons, page 13
 - 8.5 Postdoctoral Research Trainees, page 13
- 9 Graduate Studies Guidelines and Policies, page 14
- 10 Information on Research Policies and Guidelines, Patents, Postdocs, Associates, Trainees, page 14
- 11 Academic Programs, page 14
 - 11.1 Environment, page 15
 - 11.1.1 Location, page 15
 - 11.1.2 About Environment, page 15
 - 11.1.3 Environment Admission Requirements and Application Procedures, page 17
 - 11.1.3.1 Admission Requirements, page 17
 - 11.1.3.2 Application Procedures, page 17
 - 11.1.3.3 Application Deadlines, page 17
 - 11.1.4 Environment Faculty, page 17

1 Dean's Welcome

To Graduate Students and Postdoctoral Fellows:

I am extremely pleased to welcome you to McGill University. Graduate and Postdoctoral Studies (GPS) collaborates with the Faculties and other administrative and academic units to provide strategic leadership and vision for graduate teaching, supervision, and research across our over 400 graduate programs. GPS also oversees quality assurance in admissions and registration, the disbursement of graduate fellowships, support for postdoctoral fellows, and facilitates graduate degree completion, including the examination of theses. GPS has partnered with Enrolment Services to manage the admission and registration of graduate students and postdoctoral fellows and to offer streamlined services in a one-stop location at [Service Point](#).

McGill is a student-centred research institution that places singular importance upon the quality of graduate education and postdoctoral training. As Dean of Graduate and Postdoctoral Studies, I work closely with the Faculties, central administration, graduate students, professors, researchers, and postdoctoral fellows to provide a supportive, stimulating, and enriching academic environment for all graduate students and postdoctoral fellows.

McGill is one of Canada's most intensive research universities, ranked 21st by *QS World University Rankings 2014*. We recognize that these successes come not only from our outstanding faculty members, but also from the quality of our graduate students and postdoctoral fellows—a community into which we are very happy to welcome you.

I invite you to join us in advancing this heritage of excellence at McGill.

Josephine Nalbantoglu, Ph.D.

Dean, Graduate and Postdoctoral Studies

Graduate and P

2.3 General Statement Concerning Higher Degrees

Graduate and Postdoctoral Studies (GPS) oversees all programs leading to graduate diplomas, certificates, and higher degrees, with the exception of some programs in the School of Continuing Studies. It is responsible for admission policies, the supervision of graduate students' work, and for recommending to Senate those who may receive the degrees, diplomas, and certificates.

3 Important Dates 2015±2016

For all dates relating to the academic year, consult www.mcgill.ca/importantdates.

4 Graduate Studies at a Glance

Please refer to the eCalendar's *University Regulations and Resources > Graduate > : Graduate Studies at a Glance* for a list of all graduate departments and degrees currently being offered.

5 Program Requirements

5.1 Master's Degrees

Residence Requirements – Master's Degrees

Refers to the number of terms (or years) students must be registered on a full-time basis to complete their program. Students are NOT permitted to graduate until they have fulfilled the residence requirement (or paid the corresponding fees) in their program.

- The following master's programs have a **minimum** residence requirement of **three full-time terms**: M.Arch., M.A., M.Eng., LL.M., M.Mus. (**except** M.Mus. in Sound Recording), M.Sc., M.S.W., M.Sc.A. (**except** M.Sc.A. in Communication Sciences and Disorders).
- The following master's programs have a **minimum** residence requirement of **four full-time terms**: M.I.St.; M.Mus. in Sound Recording; M.U.P.; M.A. (60 credits – Counselling Psychology – thesis; 78 credits – Educational Psychology); M.A. Teaching and Learning – Non-Thesis; M.Sc.A. in Communication Sciences and Disorders; S.T.M., Religious Studies.
- The residence requirement for the master's program in Education (M.Ed.); Information Studies (M.I.St.); Management (M.B.A.); Religious Studies (S.T.M.); M.A. Counselling Psychology – Non-Thesis; M.A. Teaching and Learning – Non-Thesis; M.Sc. in Public Health – Non-Thesis; M.Sc.A. Nursing; M.Sc.A. Occupational Therapy; M.Sc.A. Physical Therapy; and students in part-time programs is determined on a per course basis. Residence requirements are fulfilled when students complete all course requirements in their respective programs.
- For master's programs structured as Course, Project, or Non-Thesis options where the program is pursued on a part-time basis, residence requirements are normally fulfilled when students complete all course requirements in their respective programs (minimum 45 credits or a minimum of three full-time terms) and pay the fees accordingly.

These designated periods of residence represent minimum time requirements. There is no guarantee that the work for the degree can be completed in this time. Students must register for such additional terms as are needed to complete the program.

Coursework – Master's Degrees

Students must complete a minimum of 45 credits for the degree. Students must also complete a minimum of 17

As a rule, no more than one-third of the formal coursework (excluding thesis, project, stage, or internship) of a McGill master's degree can be credited with courses from another university or degree (for example, courses taken before admission to the McGill degree, or courses taken through the IUT agreement during the McGill degree, if permitted).

Normally, if courses completed elsewhere or at McGill prior to admission to the McGill master's degree were not used to complete a degree, they could be credited toward the McGill degree, keeping in mind the one-third rule as described above. These would be entered as exemptions with credit at the time of admission.

If the courses completed elsewhere or at McGill prior to admission were used to complete a degree, exemptions may be granted without credit, i.e. the exempted course(s) must be replaced by other graduate course(s) at McGill. No double counting is allowed unless, exceptionally, the department offering the Master's degree permits it and the degree has an overall credit requirement greater than 45 credits. In other words, instances where exemptions with credit may be granted will be limited to the credit amount beyond the minimum of 45 credits for a McGill master's degree. The one-third rule as described above continues to apply.

Research and Thesis – Master's Degrees

All candidates for a research degree must present a thesis based on their own research. The total number of credits allotted to the thesis in any master's program must not be less than 24. The title of the thesis and names of examiners must be forwarded on a *Nomination of Examiners and Thesis Submission* form, available at www.mcgill.ca/gps/thesis/guidelines/initial-submission, in accordance with the dates on www.mcgill.ca/importantdates, through the Chair

All language requirements must be fulfilled and the grades reported **before** submission of the thesis to GPS (Thesis section).

Students must contact their departments to make arrangements to take the Language Reading Proficiency Examinations. Students may, however, demonstrate competence by a pass standing in two undergraduate language courses taken at McGill (see departmental regulations).

Candidates are advised to discharge their language requirements as early in their program as possible.

Students expecting to enrol in Professional Corporations in the province of Quebec are advised to become fluent in both spoken and written French.

French language courses are available at the French Language Centre. The teaching is intensive and class sizes are kept small. While undergraduate students are given preference, graduate students who are certain they can devote sufficient time to the work may enrol.

Thesis – Doctoral

The thesis for the Ph.D. degree must display original scholarship expressed in good literate style and must be a distinct contribution to knowledge. **Formal notice of a thesis title and names of examiners must be submitted to the Thesis section of GPS on the *Nomination of Examiners and Thesis Submission* form, available at www.mcgill.ca/gps/thesis/guidelines/initial-submission, in accordance with the dates on www.mcgill.ca/importantdates, at the same time as the thesis is submitted.** The list of examiners must be approved by the Department Chair, the supervisor and the student. The Thesis section of GPS should be notified of any subsequent change of title as early as possible. Guidelines and deadlines are available at www.mcgill.ca/gps/thesis/guidelines.

Special regulations for the Ph.D. degree in particular departments are stated in the entries of those departments.

Thesis Oral Examination – Doctoral

After the thesis has been received and approved, a final oral examination is held on the subject of the thesis and subjects intimately related to it. This is conducted in the presence of a Committee of at least five members presided over by a Pro-Dean nominated by Graduate and Postdoctoral Studies. The Chair of the candidate's department and the Thesis Supervisor are regularly invited to be members of the Committee; at least one member of the Committee is appointed from outside the candidate's department. Guidelines are available at www.mcgill.ca/gps/thesis/guidelines.

5.3 Ad Personam Programs (Thesis Option Only)

In very rare circumstances, an applicant who wishes to engage in Master's (thesis option only) or Ph.D. studies of an interdisciplinary nature involving joint supervision by two departments, each of which is authorized by the Government of Quebec to offer its own graduate programs, may be admitted to an *Ad Personam* program. For more information, see www.mcgill.ca/gradapplicants/programs and contact the relevant department.

5.4 Coursework for Graduate Programs, Diplomas, and Certificates

Upper-level undergraduate courses (excluding 500-level) may not be considered for degrees, diplomas, and certificates unless they are already listed as required courses in the approved program description. If an upper-level undergraduate course (excluding 500 level) is taken by a graduate student, it must come as a recommendation from the Graduate Program Director in the department. The recommendation must state if the undergraduate course is an additional requirement for the program (must obtain B- or better) or if the course is extra to the program (will be flagged as such on the record and fees will be charged). See document at www.mcgill.ca/gps/students/registration#coursereg.

English and French language courses offered by the French Language Centre (Faculty of Arts) or the School of Continuing Studies may not be taken for coursework credits toward a graduate program.

All substitutions for coursework in graduate programs, diplomas, and certificates must be approved by GPS.

Courses taken at other institutions to be part of the requirements of a program of study must be approved by GPS before registration. Double counting is not permitted.

6 Graduate Admissions and Application Procedures

Please refer to the eCalendar's *University Regulations and Resources > Graduate > : Graduate Admissions and Application Procedures* for information on:

- Application for Admission
- Admission Requirements
- Application Procedures
- Competency in English

and other important information regarding admissions and application procedures for Graduate and Postdoctoral Studies.

7 Fellowships, Awards, and Assistantships

Please refer to the eCalendar's *University Regulations and Resources > Graduate > : Fellowships, Awards, and Assistantships* for information and contact information regarding fellowships, awards, and assistantships in Graduate and Postdoctoral Studies.

8 Postdoctoral Research

Students must inform themselves of University rules and regulations and keep abreast of any changes that may occur. The *Postdoctoral Research* section of this publication contains important details required by postdoctoral scholars during their studies at McGill and should be periodically consulted, along with other sections and related publications.

8.1 Postdocs

Postdocs are recent graduates with a Ph.D. or equivalent (i.e., Medical Specialist Diploma) engaged by a member of the University's academic staff, including Adjunct Professors, to assist him/her in research.

Postdocs must be appointed by their department and registered with Enrolment Services in order to have access to University facilities (library, computer, etc.).

8.2 Guidelines and Policy for Academic Units on Postdoctoral Education

The general guidelines listed below are meant to encourage units to examine their policies and procedures to support postdoctoral education. Every unit hosting Postdocs should have explicitly stated policies and procedures for the provision of postdoctoral education as well as established means for informing Postdocs of policies, procedures, and privileges (e.g., orientation sessions, handbooks, etc.), as well as mechanisms for addressing complaints. Academic units should ensure that their policies, procedures and privileges are consistent with these guidelines and the Charter of Students' Rights. For their part, Postdocs are responsible for informing themselves of policies, procedures, and privileges.

1. Definition and Status

i. Postdoctoral status will be recognized by the University in accordance with Quebec provincial regulations. Persons may only be registered with postdoctoral status for a period of up to five years from the date they were awarded a Ph.D. or equivalent degree. Time allocated to parental or health leave is added to this period of time. Leaves for other reasons, including vacation leave, do not extend the term. Postdocs must do research under the supervision of a McGill professor, including Adjunct Professors, who is a member of McGill's academic staff qualified in the discipline in which training is being provided and with the abilities to fulfil responsibilities as a supervisor of the research and as a mentor for career development. They are expected to be engaged primarily in research with minimal teaching or other responsibilities.

2. Registration

i. Postdocs must be registered annually with the University through Enrolment Services. Initial registration will require an original or notarized copy of the Ph.D. diploma. Registration will be limited to persons who fulfil the definition above and for whom there is an assurance of appropriate funding and where the unit can provide assurance of the necessary resources to permit postdoctoral education.

ii. Upon registration, the Postdoc will be eligible for a University identity card issued by Enrolment Services.

3. Appointment, Pay, Agreement of Conditions

i. Appointments may not exceed your registration eligibility status.

ii. In order to be registered as a Postdoc, you must be assured of financial support other than from personal means during your stay at McGill University, equivalent to the minimal stipend requirement set by the University in accordance with guidelines issued by federal and provincial research granting agencies. There are no provisions for paid parental leave unless this is stipulated in the regulations of a funding agency outside the University.

iii. At the outset of a postdoctoral appointment, a written Letter of Agreement for Postdoctoral Education should be drawn up and signed by the Postdoc, the supervisor, and the department head or delegate (see template Letter of Agreement and supporting document—*Commitments of Postdoctoral Scholars and Supervisors*—available at www.mcgill.ca/gps/postdocs/fellows/responsibilities).

iv. Postdocs with full responsibility for teaching a course should be compensated over and above their fellowship at the standard rate paid to lecturers by their department. This applies to all postdocs, e

vii. Some examples of the responsibilities of the University are:

- to register Postdocs;
- to provide an appeal mechanism in cases of conflict;
- to provide documented policies and procedures to Postdocs;
- to provide Postdocs with the necessary information on McGill University student services.

Approved by Senate, April 2000; revised May 2014

8.3 Vacation Policy for Graduate Students and Postdocs

Graduate students and Postdocs should normally be entitled to vacation leave equivalent to university holidays and an additional total of fifteen (15) working days in the year. Funded students and Postdocs with fellowships and research grant stipends taking additional vacation leave may have their funding reduced accordingly.

Council of FGSR April 23, 1999

8.4 Leave of Absence for Health and Parental/Familial Reasons

A leave of absence may be granted for maternity or parental reasons or for health reasons (see [University Regulations and Resources > Graduate > : Leave of Absence Status](#)).

Such a leave must be requested on a term-by-term basis and may be granted for a period of up to 52 weeks. For a maternity or parental leave, the eligibility period of a maximum of 52 consecutive weeks is determined based on when the child is born; if the leave is interrupted for one or two terms, the eligibility period cannot be extended. Students and Postdocs must make a request for such a leave in writing to their department and submit a medical certificate. The department shall forward the request to Enrolment Services. See the procedure in [University Regulations and Resources > Graduate > : Leave of Absence Status](#).

Students who have been granted such a leave will have to register for the term(s) in question and their registration will show as "leave of absence" on their record. No tuition fees will be charged for the duration of the authorized leave. Research supervisors are not obligated to remunerate students and Postdocs on leave. A summary table of various leave policies (paid or unpaid) for students and Postdocs paid from the Federal and Quebec Councils through fellowships or research grants is available at www.mcgill.ca/gps/funding/students-postdocs/accepting-maintaining-awards under "Leave Policies: Funding Council Leave Policies for Graduate Students and Postdoctoral Fellows."

8.5 Postdoctoral Research Trainees

Eligibility

If your situation does not conform to the Government of Quebec's definition of Postdoctoral Fellow, you may be eligible to attend McGill as a Postdoctoral Research Trainee. While at McGill, you can perform research only (you may not register for courses or engage in clinical practice). Medical specialists who will have clinical exposure and require a training card must register through Postgraduate Medical Education of the Faculty of Medicine—not Graduate and Postdoctoral Studies.

The category of Postdoctoral Research Trainee is for:

Category 1: An individual who has completed requirements for the Doctoral degree or medical specialty, but the degree/certification has not yet been awarded. The individual will subsequently be eligible for registration as a Postdoctoral Fellow.

Category 2: An individual who is not eligible for Postdoctoral Registration according to the Government of Quebec's definition, but is a recipient of anPraiT for Post t r

General Conditions

- The maximum duration is three years;
- the individual must be engaged in full-time research;
- the individual must provide copies of official transcripts/diploma;
- the individual must have the approval of a McGill professor to supervise the research and of the Unit;
- the individual must have adequate proficiency in English, but is not required to provide official proof of English competency to Enrolment Services;
- the individual must comply with regulations and procedures governing research ethics and safety and obtain the necessary training;
- the individual will be provided access to McGill libraries, email, and required training in research ethics and safety. Any other University services must be purchased (e.g., access to athletic facilities);
- the individual must arrange for basic health insurance coverage prior to arrival at McGill and may be required to provide proof of coverage.

9 Graduate Studies Guidelines and Policies

Refer to the [eCalendar](#) under *University Regulations and Resources > Graduate > : Guidelines and Policies* for information on the following:

- Guidelines and Regulations for Academic Units on Graduate Student Advising and Supervision
- Policy on Graduate Student Research Progress Tracking
- Ph.D. Comprehensives Policy
- Graduate Studies Reread Policy
- Failure Policy
- Guideline on Hours of Work

10 Information on Research Policies and Guidelines, Patents, Postdocs, Associates, Trainees

Refer to the [eCalendar](#) under *University Regulations and Resources > Graduate > : Research Policy and Guidelines, Patents, Postdocs, Associates, Trainees* for information on the following:

- Policy on Research Ethics
- Regulations on Research Policy
- Policy on Research Integrity
- Guidelines for Research Involving Human Subjects
- Guidelines for Research with Animal Subjects
- Policy on Intellectual Property
- Regulations Governing Conflicts of Interest
- Safety in Field Work
- Office of Sponsored Research
- Postdocs
- Research Associates

11 Academic Programs

The programs and courses in the following sections have been approved for the 2015–2016 session as listed. The Faculty/School reserves the right to introduce changes as may be deemed necessary or desirable at any time throughout the year.

: Biology

: *Master of Science (M.Sc.); Biology (Thesis) — Environment (48 credits)* ([Faculty of Science](#) > [Graduate](#) > [Academic Programs](#) > [Biology](#))

: *Doctor of Philosophy (Ph.D.); Biology — Environment* ([Faculty of Science](#) > [Graduate](#) > [Academic Programs](#) > [Biology](#))

: Bioresource Engineering

: *Master of Science (M.Sc.); Bioresource Engineering (Thesis) — Environment (46 credits)* ([Faculty of Agricultural & Environmental Sciences](#) > [Graduate](#) > [Academic Programs](#) > [Bioresource Engineering](#))

: *Master of Science, Applied (M.Sc.A.); Bioresource Engineering (Non-Thesis) — Environmental Engineering (45 credits)* ([Faculty of Agricultural & Environmental Sciences](#) > [Graduate](#) > [Academic Programs](#) > [Bioresource Engineering](#))

: *Doctor of Philosophy (Ph.D.); Bioresource Engineering — Environment* ([Faculty of Agricultural & Environmental Sciences](#) > [Graduate](#) > [Academic Programs](#) > [Bioresource Engineering](#))

: Earth and Planetary Sciences

: *Master of Science (M.Sc.); Earth and Planetary Sciences (Thesis) — Environment (48 credits)* ([Faculty of Science](#) > [Graduate](#) > [Academic Programs](#) > [Earth and Planetary Sciences](#))

: *Doctor of Philosophy (Ph.D.); Earth and Planetary Sciences — Environment* ([Faculty of Science](#) > [Graduate](#) > [Academic Programs](#) > [Earth and Planetary Sciences](#))

Entomology (under : [Natural Resource Sciences](#))

: *Master of Science (M.Sc.); Entomology (Thesis) — Environment (46 credits)* ([Faculty of Agricultural & Environmental Sciences](#) > [Graduate](#) > [Academic Programs](#) > [Natural Resource Sciences](#))

: *Doctor of Philosophy (Ph.D.); Entomology — Environment* ([Faculty of Agricultural & Environmental Sciences](#) > [Graduate](#) > [Academic Programs](#) > [Natural Resource Sciences](#))

: Geography

: *Master of Arts (M.A.); Geography (Thesis) — Environment (45 credits)* ([Faculty of Arts](#) > [Graduate](#) > [Academic Programs](#) > [Geography](#))

: *Master of Science (M.Sc.); Geography (Thesis) — Environment (45 credits)* ([Faculty of Science](#) > [Graduate](#) > [Academic Programs](#) > [Geography](#))

: *Doctor of Philosophy (Ph.D.); Geography — Environment* ([Faculty of Arts](#) > [Graduate](#) > [Academic Programs](#) > [Geography](#))

: Law

: *Master of Laws (LL.M.); Law (Thesis); Environment (45 credits)* ([Faculty of Law](#) > [Graduate](#) > [Academic Programs](#) > [Law](#))

: *Master of Laws (LL.M.); Law (Non-Thesis); Environment (45 credits)* ([Faculty of Law](#) > [Graduate](#) > [Academic Programs](#) > [Law](#))

Management (under : [Desautels Faculty of Management](#))

: *Doctor of Philosophy (Ph.D.); Management — Environment* ([Desautels Faculty of Management](#) > [Graduate](#) > [Joint Ph.D. in Management Admission Requirements and Application Procedures](#))

: Medicine, Experimental

: *Master of Science (M.Sc.); Experimental Medicine (Thesis) — Environment (45 credits)* ([Faculty of Medicine](#) > [Graduate](#) > [Academic Programs](#) > [Medicine, Experimental](#))

: *Doctor of Philosophy (Ph.D.); Experimental Medicine — Environment* ([Faculty of Medicine](#) > [Graduate](#) > [Academic Programs](#) > [Medicine, Experimental](#))

Microbiology (under : [Natural Resource Sciences](#))

: *Master of Science (M.Sc.); Microbiology (Thesis) — Environment (46 credits)* ([Faculty of Agricultural & Environmental Sciences](#) > [Graduate](#) > [Academic Programs](#) > [Natural Resource Sciences](#))

: *Doctor of Philosophy (Ph.D.); Microbiology — Environment* ([Faculty of Agricultural & Environmental Sciences](#) > [Graduate](#) > [Academic Programs](#) > [Natural Resource Sciences](#))

: Parasitology

: *Master of Science (M.Sc.); Parasitology (Thesis) — Environment (46 credits)* ([Faculty of Agricultural & Environmental Sciences](#) > [Graduate](#) > [Academic Programs](#) > [Parasitology](#))

: *Doctor of Philosophy (Ph.D.); Parasitology — Environment* ([Faculty of Agricultural & Environmental Sciences](#) > [Graduate](#) > [Academic Programs](#) > [Parasitology](#))

Associate Professors

Jaye Ellis; B.A.(Calg.), LL.B., B.C.L.(McG.), LL.M.(Br. Col.) (*joint appt. with Law*)

Frédéric Fabry; B.Sc., M.Sc., Ph.D.(McG.) (*joint appt. with Atmospheric and Oceanic Sciences*)

Iwao Hirose; B.A., M.A.(Waseda), Ph.D.(St. And.) (*joint appt. with Philosophy*)

Brian Leung; B.Sc.(Br. Col.), Ph.D.(Car.) (*joint appt. with Biology*)

Gregory Mikkelson; B.A.(Trinity), M.S., Ph.D.(Chic.) (*joint appt. with Philosophy*)

Anthony Ricciardi; B.Sc.(Agr.), M.Sc., Ph.D.(McG.) (*joint appt. with Redpath Museum*)

Raja Sengupta; B.Sc.(Bom.), M.Sc.(IIT), Ph.D.(S. Illinois) (*joint appt. with Geography*)

Renée Sieber; B.Sc.(Mich. St.), M.P.A.(W. Mich.), Ph.D.(Rutg.) (*joint appt. with Geography*)

Ismael Vaccaro; B.A.(Barcelona), D.E.A.(Paris), M.A., Ph.D.(Wash.) (*joint appt. with Anthr*)

Associate Members

Political Science: Philip Oxhorn

Redpath Museum: David M. Green

Urban Planning, School of: Nik Luka

Adjunct Professors

Holly Dressel; B.A.(Ind.), M.A.(S. Fraser)

Nicholas Ogden; B.V.Sc.(Liv.), D.Phil.(Oxf.)

Katia Opalka; B.A., LL.B./B.C.L.(McG.)

